



PREFERRED TRAINING  
NETWORKS



# INTENSIVE PRESENTATION SKILLS

"It's not what you say, it's how you say it." — Mae West

**T**his course is designed to make each presentation dynamic. Discover how to make the presenter stand out and be confidently engaging. This course will focus on how to develop the techniques and strategies needed to create an impactful presentation, from constructing a compelling narrative to delivering your message with clarity and confidence. Through hands-on exercises and expert feedback, you'll learn how to effectively plan and structure content, design minimal slides (if any) that engage and support your message. Participants also learn how to use some modern technology tools to further embed and back up the message. Previous participants have been surprised at the range of freely available tools to boost any presentation. "Delivering presentations virtually" is a very popular course module.

## Key Course Content:

- Recognise your number one priority - your customers/clients
- Review of current client service standards
- The importance of the first interaction
- Understanding how attitude impacts stakeholder's perception
- Improving active listening skills
- Utilising note taking
- Business card etiquette
- Dressing for success
- Networking skills
- Developing an elevator speech



### Target Audience:

Managers and Staff



### Duration:

This course is available as a 1-day course or a truncated half-day course.



### Delivery:

This course can be delivered both in-person or virtually. For virtual delivery, we can use our virtual platforms or your organisations.



### Group Size:

We recommend a group size of 4-10 people.



### Get a Quick Quote:

Let us know if you would like an obligation free quote for your organisation.

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