



ABOVE/BELOW THE LINE — WORKPLACE BEHAVIOUR

"The way you behave in the workplace speaks volumes about your character."

This course will provide an overview of acceptable workplace behaviours and unhelpful behaviours. Each workplace is unique, so it makes sense to map out your acceptable and unacceptable behaviours. The behaviours are mapped in this practical workshop. Through engaging activities, discussions and some short 3-minute video scenarios, participants will be able to separate acceptable and unacceptable behaviours in the workplace. Previous participants have remarked that the course helped the team to remove some stubborn behaviours that had lingered around too long.

Key Course Content:

- Respect for fellow co-workers and their opinions
- Determining inappropriate behaviour
- Inclusivity and diversity
- The law and lie of the land
- Adopting a "can do" attitude and setting a contagious positive mood
- Drawing a line in the sand
- Taking Responsibility (Role clarification)
- Aggressive or intimidating behaviour
- Negativity, gossip and backstabbing
- FISH Principles
- Gaslighting at work
- Discrimination and exclusion
- Inappropriate use of language or jokes
- Unprofessional or discourteous conduct
- Abusing authority or acting in an unjust manner



Target Audience:

The course can be tailored for the specific cohort whether it be the leadership team, another group of managers/team leaders or employees.



Duration:

This course is usually delivered as a 1-day course.



Delivery:

This course can be delivered both in-person or virtually. For virtual delivery, we can use our virtual platforms or your organisations.



Group Size:

We recommend a group size of 6-12 people.